



BUILDING & INSPECTIONS DIVISION

200 East Wood Street • Palatine, IL 60067-5339
Telephone (847) 359-9042
www.palatine.il.us

2019 EXPRESS PERMIT APPLICATION WATER HEATER REPLACEMENT

PRINT CLEARLY. ILLEGIBLE AND/OR INCOMPLETE APPLICATIONS WILL BE RETURNED (this is a two sided application)

Property/Owner Information check if applicant

Project Address:
Owner Name: Day Phone: Eve Phone:
Owner Address: City: State: Zip:
Email Address:

Contractor Information (if applicable) check if applicant

Company Name:
Address: City: State: Zip:
Contact Name: Bus Phone: 24 Hr Phone:
Email Address:

Office Use

Table with 3 columns: Plumbing Inspector, Building, Electrical Inspector. Rows for approval dates and permit details like Permit # B19, Registered, 055, 058/Chicago Lic, Date Issued.

CONSTRUCTION REQUIREMENTS:

- The water heater shall be installed in accordance with manufacturers' specifications and the Illinois State Plumbing Code.
A full port shut-off valve must be located on the cold water side.
Water connections to the water heater must be made with dielectric unions if dissimilar metals are used.
All soldering must be done with lead free solder.
All copper pipe shall be type "L" rigid pipe, no flexible connectors.
A relief valve and its discharge piping shall be of full size and extend to within 6 inches above the floor and discharge to a suitable drain.
Install heat trap.
Replacement water heaters currently installed in a closet or other confined space (provide sketch) must be provided with two ventilation openings.
New water heater installations are prohibited to be located inside a storage closet.
A new water heater replacement should be located in the same general area as the older water heater and if installed on a platform, shall again be installed on a platform of the same elevation as the original heater.
If an electric water heater is installed, it must conform to the appropriate electrical code sections.
Proper clearances as specified by the manufacturer must be provided between the water heater and combustible material.
Bonding (NEC 250-68 min 6 gauge wire)

SUBMITTAL REQUIREMENTS

- Completed application and copy of signed contract.
2 copies of equipment specification sheet or manual.
Tankless water heaters require a diagram indicating the location of the water heater and the floor drain location.
Tankless water heaters require a 3 day review.
Standard water heater permits can be issued while you wait as long as all of the information is provided, the letter of intent received and the contractor is licensed and bonded with the Village of Palatine.
The permit fee is \$88.00. The permit is good for 90 days from date of issuance.
Licensed plumber must be registered and bonded with the Village.
Letter of intent required from plumber.

The following is required:

MAKE MODEL # OR NAME

Office Use



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APPLICATION  
WATER HEATER  
REPLACEMENT**

**EMERGENCY SITUATIONS**

This work may be started without a Permit in order to restore your hot water; however you must apply for the permit within 1 business day.

**INSPECTIONS**

- Contractor or homeowner to be on site with stamped approved "job copy"
- Please call the Building Division at (847) 776-4745 at least 24 hours in advance to schedule an inspection.

**The following inspections are required:**

- Final inspection - when work is completed (If an electric water heater, the Inspector will require access to the electrical panel in the house.)

**ADDITIONAL INFORMATION**

Homeowner's Associations (HOA) may have covenants, conditions and restrictions that are more restrictive than the Village of Palatine's Zoning Ordinances. Therefore, it is the responsibility of the homeowner to acquire approval from their Homeowner's Association for any construction proposed under this building permit. The Village does not require HOA approval prior to issuing a permit.

**Signatures**

I hereby certify to the correctness and accuracy of this application and all submitted information and agree to perform the above construction in strict compliance with all provisions of the Village of Palatine code of ordinances. It is my understanding that no error or omission in either the plans or application, whether said plans or application has been approved by the Community Services Department or not, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the ordinances of the Village relating therein. In addition, I hereby authorize the above listed contractors to perform all work necessary to complete the requirements of this permit. I also understand that the Code Official upon presentation of proper credentials may enter at reasonable times any building, structure or premises in the jurisdiction to perform any duty imposed upon him by such ordinances. Having read this application, the information handout, and fully understanding the intent thereof, I declare that the statements made are true to the best of my knowledge and belief.

**PROPERTY OWNERS SIGNATURE REQUIRED ON ALL APPLICATIONS AND CONTRACTS**

**Owner**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

Check if applicant

**Contractor (Only required if applying for permit)**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

Check if applicant