



COMMUNITY DEVELOPMENT DEPARTMENT

200 East Wood Street, Palatine, IL 60067
Telephone (847) 359-9042
www.palatine.il.us

2026 SEWER REPAIR HANDOUT



Express permits are exclusively available online at our Citizen Self Service Portal.

Please visit the link below to register and apply
<https://Citizen.palatine.il.us>

CONSTRUCTION REQUIREMENTS:

- Schedule 40 or S.D.R. #26 pipe is to be used.
- Install PVC schedule 40 with "T" for outside clean out if none exists in sewer service rod-out station. Outside clean out is mandatory for outside sewer repair. Cleanout size to match service size.
- The sewer repair or replacement section shall be installed in a gravel bed
- Install non-shear mission couplings on both ends
- Remove all old pipe out of ditch before backfill
- Rod out sewer to make sure it is working before backfill
- Remove debris from site caused by sewer repair - pop cans, rags, old pipe, etc.
- Any municipal property (parkway, street, curbs, sidewalk, etc.) damaged during construction shall be restored and is subject to a one (1) year maintenance period.
- All inside work shall be completed by a licensed plumber.

EMERGENCY SITUATIONS

This work may be started without a Permit in order to restore your sewer however you must apply for the permit within 1 business day.

CSS SUBMITTAL REQUIREMENTS

- Upload a copy of signed contract.
- Upload a sketch plan showing the location of the work with respect to all buildings and lot lines and **distance from foundation.** (See [page 3 for example.](#))
- The permit fee is \$103.00. The permit is good for 90 days from date of issuance.
- S/W contractor must be registered and bonded with the Village.
- This permit may require a 3-day plan review
- Plumber must be registered and bonded with the Village.
- Letter of intent required from plumber if inside work, work is within 5' of foundation wall or water repair is needed.

INSPECTIONS

- Contractor or homeowner to be on site with stamped approved "job copy"
- Schedule the inspection through your CSS account

The following inspections are required:

- Inspection is required when repair work is completed prior to backfilling.
- Property restoration inspection - when any outside excavation work has been restored.

ADDITIONAL INFORMATION

Homeowner's Associations (HOA) may have covenants, conditions and restrictions that are more restrictive than the Village of Palatine's Zoning Ordinances. Therefore, it is the responsibility of the homeowner to acquire approval from their Homeowner's Association for any construction proposed under this building permit. The Village does not require HOA approval prior to issuing a permit.



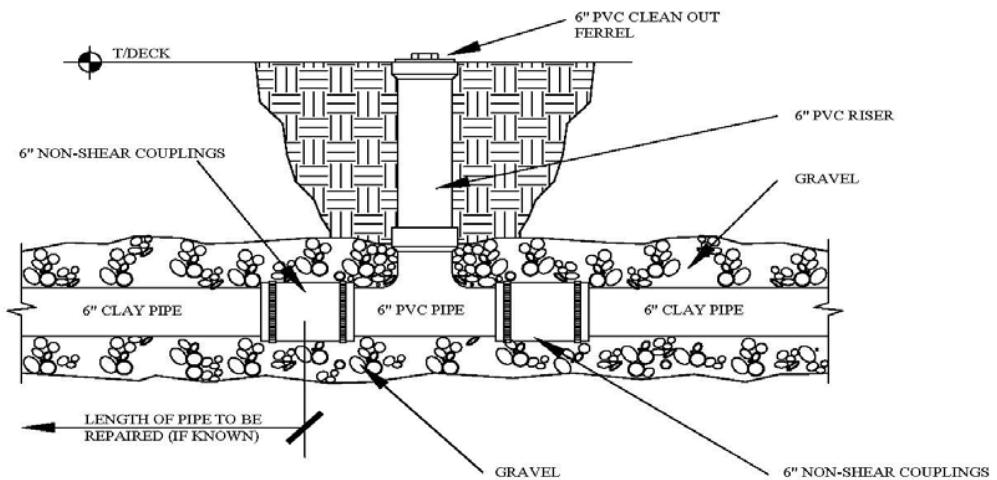


COMMUNITY DEVELOPMENT DEPARTMENT

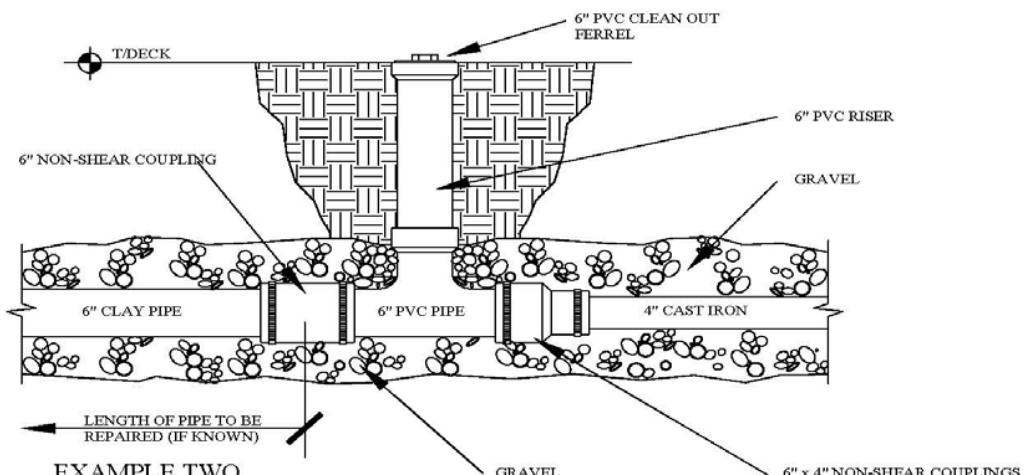
200 East Wood Street • Palatine, IL 60067-5339
Telephone (847) 359-9042
www.palatine.il.us

2026 SEWER REPAIR HANDOUT

RESIDENTIAL SEWER REPAIR CHECK SHEET



EXAMPLE ONE



EXAMPLE TWO

NOTES

1. CUT CLAY TILE PIPE PROPERLY.
2. INSTALL 6" NON-SHEAR COUPLINGS
3. INSTALL 6" PVC TEE
4. SUPPORT PIPE AND 6" PVC TEE WITH GRAVEL BED
5. INSTALL 6" PVC RISER AND CLEAN OUT FERREL EVEN WITH GRADE
6. ROD OUT SEWER COMPLETE
7. USE PVC PRIMER AND GLUE ON ALL PVC
8. REMOVE OLD PIPE FROM DITCH AND JOB SITE
9. 4" CAST IRON COMING OUT OF BUILDING AND GOING INTO 6" CLAY PIPE, USE 6" x 4" MISSION COUPLING
10. TEST SEWER TO MAKE SURE ALL PLUMBING FIXTURES ARE CLEAR AND WORKING
11. DOPE CLEANOUT PLUG ON RISER





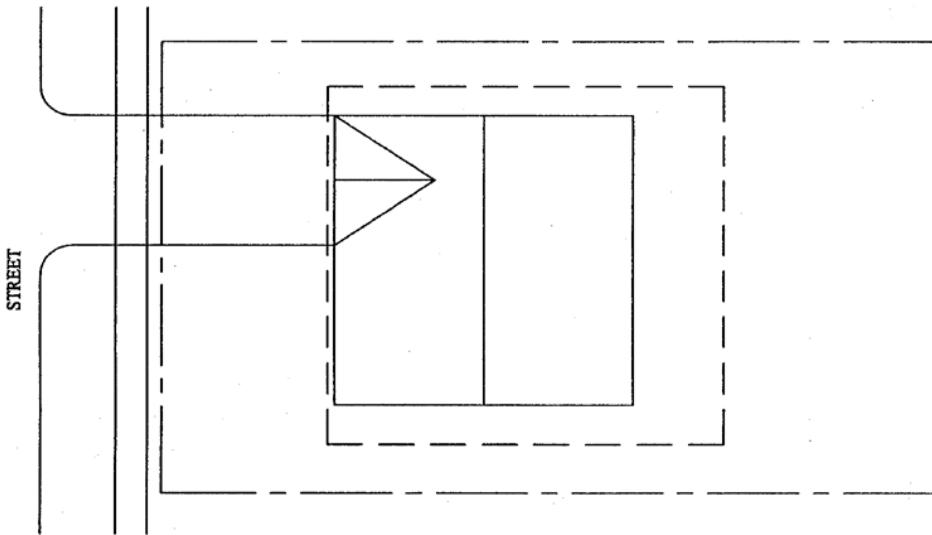
COMMUNITY DEVELOPMENT DEPARTMENT

200 East Wood Street • Palatine, IL 60067-5339
Telephone (847) 359-9042
www.palatine.il.us

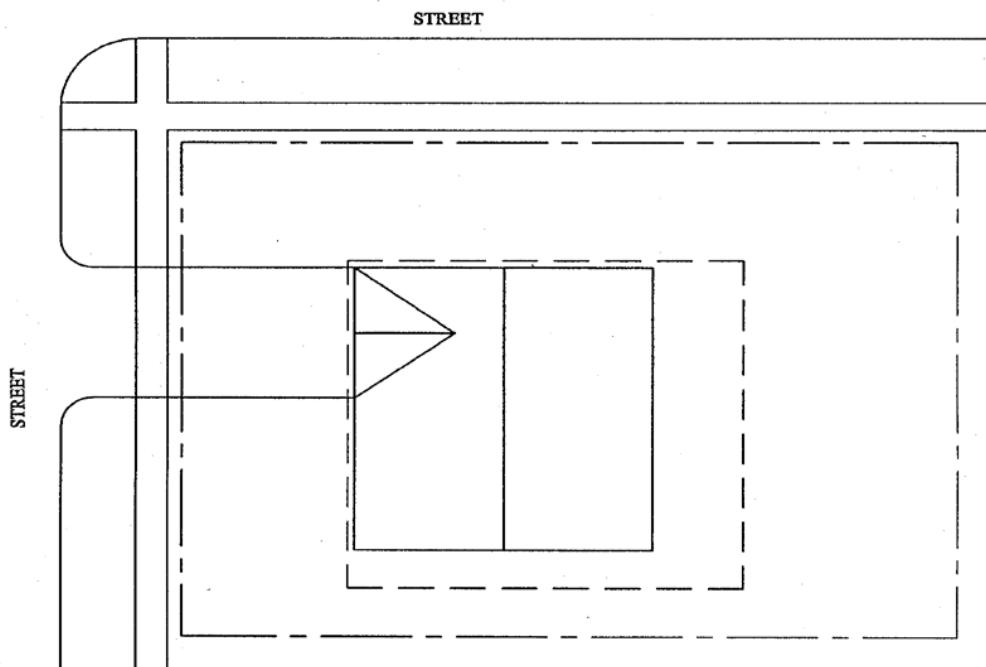
**2026 SEWER REPAIR
HANDOUT**

Provide distance from foundation RESIDENTIAL SEWER REPAIR PLAN

SKETCH IN LOCATION OF PROPOSED SEWER REPAIR WORK.



INTERIOR LOT EXAMPLE



CORNER LOT EXAMPLE