



Village of Palatine  
Police Department  
595 North Hicks Road  
Palatine, IL 60067  
(847)359-9000

## INSTRUCTIONS FOR COMPLETING APPLICATION

1. Print *legibly* or type all information.
2. Personal information should match what appears on driver's license or state issued ID card.
3. No nicknames or abbreviations will be accepted.
4. Falsifying information will result in refusal of application or revocation of operator's license, and the forfeiture of the application fee.
5. Applicants **MUST** submit two (2) recent head shots (1.5" X 1.5"). Polaroid photographs are **NOT** acceptable.
6. New applicants are required to be fingerprinted at the Palatine Police Department.
7. Applicant's Driver's License will be photocopied at time of application submission
8. Please allow five (5) business days for processing. You will be contacted when license is ready.
9. At the time of license pickup, you will need to show proof of insurance, registration and a safety inspection done by a mechanic
10. Chauffeur's license must be on your person at all times while operating in Palatine
11. Vehicle license stickers must be displayed in bottom left-hand corner of your rear window at all times while operating in Palatine, and licenses are non-transferable
12. The Village of Palatine taxi ordinance can be viewed online at the website  
[http://www.palatine.il.us/assets/1/code\\_of\\_ordinances/0-149-11 - Ch 11 Div 12 Taxicabs.pdf](http://www.palatine.il.us/assets/1/code_of_ordinances/0-149-11_-_Ch_11_Div_12_Taxicabs.pdf)

There will be a replacement fee for either of these items if you misplace them

# Accepted Mechanic Inspection

## Sites:

There are four approved mechanic inspection sites – your vehicle **must** be inspected at one of these garages and have the current valid inspection sticker displayed:

Arlington Automotive Service  
1001 S. Arlington Heights Rd.  
Arlington Heights, IL 60005  
(847) 439-8696

Deerfield Shell  
655 Waukegan Rd.  
Deerfield, IL 60015  
(847) 945-0584

Schaumburg Toyota  
875 W. Golf Rd.  
Schaumburg, IL 60194  
(847) 882-1800

CATS Auto Repair  
685 W. Wise Rd.  
Schaumburg, IL 60193  
(847) 891-8905

Inspection stickers must be displayed on the rear window (taxi cabs) along with the Village of Palatine taxi license.

Inspections will be three times a year with the stickers being valid April, August and December. (Palatine Ordinance Section #11-440)



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**Public Passenger Vehicle Operator License Application**

**APPLICANT INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

City of Birth \_\_\_\_\_ State of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_

Driver's License # \_\_\_\_\_ D.L. State \_\_\_\_\_

Social Security # \_\_\_\_\_

Home Telephone # \_\_\_\_\_ Cellular Telephone # \_\_\_\_\_

**BUSINESS INFORMATION**

Business Name \_\_\_\_\_ Business Telephone \_\_\_\_\_

Business Address \_\_\_\_\_

**REFERENCES**

Please provide four (4) persons who have known applicant for a period of at least two (2) years and who will vouch for the sobriety, honesty, and general good character of the applicant.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

## Employment History

List two (2) previous employers below:

Business Name \_\_\_\_\_ Business Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Length of Employment (months-years) \_\_\_\_\_

Business Name \_\_\_\_\_ Business Telephone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Length of Employment (months-years) \_\_\_\_\_

**Answer the following questions by circling Y (for yes) or N (for no). A yes answer to any of the following questions requires a detailed explanation of the circumstances on a separate sheet of paper (attach it to this application).**

- Y N** Is this application a renewal of a previously held license?
- Y N** Have you ever been convicted of leaving the scene of a property damage accident?
- Y N** Have you ever been convicted of leaving the scene of an injury or fatal accident?
- Y N** Have you ever been convicted of driving while under the influence of alcohol or drugs (including any Court supervision cases)?
- Y N** Have you ever been convicted of a felony or misdemeanor under the laws of any state or Government?
- Y N** Have you ever been denied or revoked for a cause for a public passenger license by any agency?
- Y N** Has your driver's license ever been suspended or revoked in any state or country?

**I certify that all answers are complete and true, and that I have read and understand the provisions of Chapter 11 of the Village of Palatine Code of Ordinances (to view the Village of Palatine taxi ordinance, go to the website [http://www.palatine.il.us/assets/1/code\\_of\\_ordinances/0-149-11 - Ch 11 Div 12 Taxicabs.pdf](http://www.palatine.il.us/assets/1/code_of_ordinances/0-149-11_-_Ch_11_Div_12_Taxicabs.pdf)) . I agree to indemnify and save harmless the Village of Palatine and its employees' from any action arising out of release of such information. I will not violate any of the laws of the state or of the United States, or any provision of my code or other ordinances of the Village of Palatine in the conduct of my business.**

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_



**Do Not Write Below This Line**

**Comments:**

\_\_\_\_\_

Approved

Not Approved

**Authorizing Signature**

**Date**